

Human Resource Management, Year 3

| Semester V | | |
|------------|---|-----------|
| | Course | Credits |
| | | ECTS |
| 1 | Human Resource Management | 8 |
| 2 | Human Resources Planning | 6 |
| 3 | Analysis of financial statements | 6 |
| 4 | Business ethics and social responsibility | 5 |
| | Elective Courses (1 out of 2): | |
| 5 | Insurance | 5 |
| 6 | Placement policy | 5 |
| | Total | 30 |

| Literature | |
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| Course | Literature |
| Human Resource Management | <i>Менаџмент на човечки ресурси</i> , К. Петковски, А. Стоилковска, УТМС, Скопје, 2014 |
| Human Resources Planning | <i>Planning Programs for Adult Learners</i> , Gaffarella R., John Wiley & Sans, 2002 |
| Analysis of financial statements | <i>Анализа на финансиски извештаи</i> , Ивановски, З., УТМС, Скопје, 2014 |
| Business ethics and social responsibility | <i>Poslovna etika</i> , Kolumbic, A., Bebek, B., Sinergija, 2005 |
| Placement policy | <i>Пари, кредит и капитал</i> , Тобин Џ., Арс Ламина, 2008 |
| Insurance | <i>Осигурување</i> , Ристо Фотов, УТМС, Скопје, 2014 |